

BYLAWS OF NASSAU BOCES SCHOOL LIBRARY SYSTEM (NBSLS)

Mission Statement

In our role as a council, we will dedicate our efforts to promoting the services of the Nassau BOCES School Library System and its members by acting as a conduit between the director and system members. Through constructive dialogue, we will become aware of our members' needs. We can then offer guidance and support so that these needs are addressed in a timely and efficient manner. By so doing, we will maximize the potential of our media centers, our media specialists and most importantly, our users.

Duties and Responsibilities Of a Council Member

A council member will:

É"cevkxgn{"uwr rqt"vjg" Pcuucw"DQEGU"Uejqqn"Nkdtct{"U{uvgo"kp"kvu"ghhqtvu"vq" ensure that school library media programs are an integral part of the educational framework of each school
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É"gpeqwtci"vjg"wug"qh"43st Century technologies to support teaching and learning
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É"yqtm"ykvj"qvjgt"eqwpekn"ogodgtu"vq"fgxgnqr"cpf"ko"rngogpv"rncpu"hqt"rtgugpvkpi" and publicizing library media programs and services
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Profiles

Members of the system council serve to "advise and support the Director in the administration of the System". While the majority of the council is comprised of school library media specialists, it becomes strategic to our mission to fill the remaining seats with other representatives of the constituencies who are affected by the quality of our school library media centers. Non-librarian members can provide a cross-section of experienced, creative and networked people who would complement the SLMS seats. And assigning "profiles" to the non-librarian seats allows the council to broaden its focus, re-

ARTICLE II. PURPOSE

The purpose of the Nassau BOCES School Library System shall be to provide educational leadership, technical assistance, and an opportunity to share ideas, resources, information, and exemplary programs.

ARTICLE III. ORGANIZATIONAL STRUCTURE

The Nassau BOCES School Library System shall be organized to include the following:

- a. general membership
- b. Communication Coordinator (Liaison) body
- c. System Council

Section 3. Each Communication Coordinator (Liaison) shall be eligible to participate in standing NBSLS committees.

Section 4. Each Communication Coordinator (Liaison) shall keep other school library media specialists and other members informed of school library system policies, procedures, activities, and services by:

- a. Reporting NBSLS activities to other school library media specialists and administrators in their districts.
- b. Disseminating NBSLS materials
- c. Insuring the completion of NBSLS tasks and the timely return of materials to the System.

ARTICLE VI. SYSTEM COUNCIL

Section 1. FUNCTION

- a. The primary function of the System Council shall be to advise and support the Director in the administration of the System.
- b. The Council shall also advise in the preparation of the the System budget and shall approve the budget before it is submitted to the BOCES Superintendent.
- c. To work with the Director to develop and implement a Plan of Service.

Section 2. COMPOSITION

- a. The System Council shall be composed of representatives from LILRC, the Nassau Library System, BOCES, school System administrators, teachers, public school library media specialists, non-public school librarians, non-librarian members and the Director.
- b. The school library media specialists shall include representation from all facets of the school library community; i.e., elementary, middle, junior high, high school, and library administrators.
- c. At all times, the school library media specialists shall constitute a majority of the System Council membership.
- d. The Director shall be a non-voting member of the System Council.

Section 3. OFFICERS

ARTICLE VIII. DUTIES OF OFFICERS

b. eLinkup

Section 2. The member directory will be prepared by the Nassau BOCES School Library System staff and shall be published electronically at the beginning of the school year and updated quarterly. Communication Coordinators (Liaisons) shall be responsible for providing accurate and updated information.

Section 3. The eLinkup will be prepared by the Nassau BOCES School Library System staff and shall be published electronically at least once each school year.

ARTICLE XI COMMITTEES Section 1. The work of the Nassau BOCES School Library System shall be effected through a committee structure responsible to the System Council.

Section 2. At the last Council meeting of each school year, committees for the following year shall be determined.

Section 3. The following standing System Council committees shall exist:

1. Nomination Meets yearly to nominate Council members.
 - a. Council members are appointed.
 - b. Limited to five (5) members and one member must be a current Council member.
2. Awards - This one committee will select two award winners annually.

An Administrator of the Year will be selected each year. The Award will be presented at a special celebration. The nominee for Administrator of the Year will be recommended by the school librarians and selected by this committee. An Outstanding School Librarian of the Year will be selected each year. The Award will be presented at a special celebration. The nominee for Outstanding School Librarian of the Year will be recommended by the school librarians and selected by this committee. The prior immediate past winners should be asked to participate on this committee. Limited to five (5) members and one member must be a current Council member.
3. Cooperative Collection Development
Meets to implement the CCD Plan approved by SED Library Development
4. Bylaws
Reviewed on the odd years. Limited to five (5) members including the Nassau BOCES School Library System Director.
5. Novel-ready A committee of five including the System Director (or staff designee) and

other school librarians, at least one a member of Council. To encourage schools to submit Novel-Ready applications. Committee meet in Fall to plan, and Spring to review applications. Additional meetings held as needed. Novel-Ready Awards presented annually.

Section 4. Prior to the first Communication Coordinator (Liaison) meeting of the school year, committee membership shall be established.

Section 5. The chair of each committee shall be elected by the committee members.

Section 6. A System Council member shall serve as a member of each committee. Said Council member shall report committee activities to the System Council at the regularly scheduled Council meetings.

Section 7. Ad Hoc committees may be formed as required at any Council meeting.

ARTICLE XII. AMENDMENTS TO THE BYLAWS

Section 1. An amendment to these bylaws may be proposed by any NBSLS member. Such amendment must be approved by a majority plus one of both the System Council and the Communication Coordinator (Liaison) group to become effective.

Section 2. Such amendment shall be submitted in writing to the NBSLS office and mailed to System Council members at least seven (7) days before the Council meeting at which it is to be considered.

Section 3. If the System Council approves such amendment, it shall then be submitted in writing at least seven (7) days before the Communication Coordinator (Liaison) meeting at which it is to be considered. At least fifty (50) per cent of the Communication Coordinator (Liaison) membership must be present to vote on such an amendment.

ARTICLE XII. SAVINGS CLAUSE

In all respects, the operation of the Nassau BOCES School Library System